



Parish Clerk: Angela Wilson  
parishclerk@timsburyparish.gov.uk 07594 651 366  
c/o YMCA, North Road, Timsbury, Bath BA2 0JH

Parish Councillors are summoned to attend

**Parish Council Meeting on**

**Monday 13<sup>th</sup> April 2026 at 7.30pm.**

**in the Jeff Sluggett room, Conygre Hall, North Road.**

*Members of the public and the press are invited to observe or speak using meeting procedures and to speak must contact the Clerk in advance.*

## **PARISH COUNCIL AGENDA**

- 1. Welcome, Attendance and Apologies for Absence**
- 2. Declarations of Interest**
- 3. To agree the minutes of the last meeting**
- 4. Matters Arising not covered elsewhere in the agenda**
- 5. Public Participation – consideration of matters brought to the meeting**
- 6. To receive the Clerk's Report**
- 7. Planning applications to B&NES for the Parish Council to consider:**
  - 26/01007/FUL Priors Cottage, Priors Hill, Timsbury BA2 0HE**  
Proposed extensions and alterations to Priors Cottage, including two-storey and single-storey extensions, alterations to the front porch, associated changes to the roof, external materials and fenestration, and all associated works. Proposed solar panels to the flat roof of a single-storey extension and existing garage roof.
  - 26/01014/FUL Sleight Farm, Hayeswood Road, Timsbury BA2 0HN**  
Erection of garage following demolition of existing garage.
  - 26/01029/FUL Crocombe House, Crocombe, Timsbury BA2 0JS**  
Demolition of existing rear extensions and erection of two-storey extension with internal alterations.
- 8. B&NES Decisions on planning applications**
  - 25/02640/CLEU Parcel 5085, Bloomfield Road, Timsbury**  
Use of land and buildings as equestrian (Certificate of Lawfulness for an Existing Use)  
Decision: **Refuse**
  - 26/00665/PIP 28 Lansdown View, Timsbury BA2 0JP**  
Permission in Principle for the erection of 2-3 dwellings  
Decision: **Permit**
- 9. Reports from delegates to other organisations**
- 10. To appoint two Trustees to the Conygre Trust.**
- 11. To receive an update from the Local Plan and Neighbourhood Plan Feasibility group on the progress of the Neighbourhood Plan.**
- 12. To receive an update from the Citizen's Awards Working Group on the Timsbury Citizens' Awards nominations for 2026**
- 13. To approve the revision of the committee and working groups structure and associated remits.**
- 14. To receive the following documents and actions to meet external audit digital and data compliance:**
  - a. to approve the Timsbury Parish Council Information Technology Policy
  - b. to approve the revision of the Timsbury Parish Council Records Retention Policy
  - c. to approve the Timsbury Parish Council Data Map
  - d. to approve the revision of the Timsbury Parish Council Privacy Notice
  - e. to adopt the Information Commissioner's model publication scheme
  - f. to appoint the Parish Clerk as the lead officer for digital and data compliance

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15. **To approve the continuation of grass cutting at the cemetery and to agree a programme of cuts for the spring summer period (April to September 2026)**
16. **To consider an enquiry from the allotments' Committee regarding a request from an allotment holder to place a beehive in the small orchard area at the allotments.**
17. **Finance:**
  - a. to consider Parish Council expenditure since the last meeting
  - b. to receive the year end bank account details for 2025/26
  - c. to receive notification of the total subscription fee for NALC (£176.56) and ALCA (£604.12) for 1<sup>st</sup> April 2026 to 31<sup>st</sup> March 2027
  - d. to receive notification of the Parish Council premium of £711.00 (inc tax) with Zurich Insurance for the period 1<sup>st</sup> June 2026 to 31<sup>st</sup> May 2027.
18. **Correspondence**
19. **Public bodies (admission to meetings) Act 1960 exclusion of the press and the public.** To resolve that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, namely a staff appraisal, that the Press and Public be excluded from the meeting.
20. **To receive the findings from a Staff Appraisal.**
21. **Matters of interest and Information**
  - Annual General Meeting of the Conygre Trust, Friday 17<sup>th</sup> April 2026 at 7.30pm Conygre Hall
  - Annual Parish Meeting. 27<sup>th</sup> April 2026 at 7.30pm, Conygre Hall

**The next Parish Council meeting is on  
Monday 11<sup>th</sup> May 2026 at 7.30  
in the Myra Hayward room, Conygre Hall, North Road  
For further information see <http://timsburyparish.gov.uk>**



