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Minutes of Parish Council Meeting

Monday 2nd November 2026

Ref	Item and Minute	Action
	Present: In the Chair Cllr K C Bradley, Cllr Mary-Anne Ansell, Cllr Paul Carroll, Cllr Mark Foster, Cllr Deborah Griffin, Cllr Dan Hilton, Cllr Jayne Langley, Cllr Josie Pownall, Cllr Sharon Maslyn, Cllr Sean Stephenson-McGall, Cllr Shaun Stephenson -McGall. 2 members of the public, RFO. **Apologies:** Cllr Helen Shakespeare, Cllr Richard Thomas.	
6127	**1. Welcome and Apologies** The Chairman welcomed members to the meeting and introduced the new Clerk	
6128	**2. Declarations of interest:** none	
6129	3. **To agree the Minutes of the meeting of 7th September 2026** One spelling error was noted and amended. The minutes were then agreed and signed by the Chairman as a correct record.	
6130	**4. Matters Arising not covered elsewhere in the Agenda** • 6107 (6086) the removal of the butterfly is still yet to be removed. • 6117 Christmas tree sourcing continues- Cllr Shaun Stephenson-McGall is following this up. • 6118 the Chairman will contact last year's leaf clearer to ask if he is willing to carry out similar activities during Nov-Dec this year for the same remuneration.	Sh S-McG Sh S-McG KCB
6131	**5. To receive the Clerk's Report:** None received - This will be provided at the next December full council meeting.	
6132	**6. Planning applications to B&NES for the Parish Council to consider:** **<u>26/03493/FUL</u> - Land At Rear Of Timsbury Congregational Church, Lippiatt Lane, Timsbury** Proposed access and construction of a Use Class C3 detached dwelling and garage to the rear of the Congregational Church, Lippiat Lane. *It was unanimously agreed that there were no objections to the planning application, they wished however, that issues concerning road safety related to the use of the entrance as well as the need to adhere to the building design-code, will be communicated to the planning officer.* **<u>26/03902/TCA</u> - Bramble Cottage , North Road, Timsbury, BA2 0JH**	WS WS

	It was unanimously agreed that there were no objections **<u>26/03961/FUL</u> - 5 St Mary's Close, Timsbury, Bath, BA2 0HX** Repairs to cracked wall outside 5-11 St Mary's Close. *It was unanimously agreed that there were no objections* **<u>26/04069/TCA</u> - 1 Chapel Walk, Timsbury, Bath, BA2 0JZ** Prunus Padus - remove all of tree to ground level (Conservation Area). *It was unanimously agreed that there were no objections*	WS WS
6133	**7. B&NES Decisions on planning applications** None Received	
6134	**8. Reports from Delegates to other organisations** Parish Liaison - 21st October 2026, 6.30 pm, Keynsham. The Chairman, the Vice Chairman, Cllr Shaun Stephenson-McGall and Cllr Thomas attended the meeting which covered the local plan Reg. 19 process. ALCA Liaison - Cllr Pownall provided an update. ALCA will be increasing annual membership fees by 4.8%. A new consultation manager has been appointed by B&NES to oversee future consultations for period of notice and duration and also inform PCs about proposed consultations. ALCA are changing their financial system, and PCs will be advised as appropriate.	
6135	**9. Ward Councilors Report** The Ward Cllr gave a verbal update about his recent work. This included: • Draft local plan • Engagement with Lewis Cox (BANES) regarding final changes to road signage / bollards / pavement / road marking – work is still ongoing. • Discussions with WECA about the siting of a new bus shelter on Hayeswood Road.	
6136	**10. Report and update on the progress of the Neighbourhood Plan.** The Chaiman of the Group reported that the Future Timsbury Survey 2026 had been successfully received and distributed a copy of the results. She then explained the analysis of survey returns, and invited questions. She pointed out that many of the responses revolved around highway concerns. SVRTV (Somer Valley Rural Towns and Villages) – have responded as a group and Timsbury wishes that BANES knows that we also endorse this document. Clerk will circulate this document to Council. There was a request that BANES should support the Parish council for the Neighbourhood Plan definition (design code etc), resources for this will need to be inserted into BANES next financial year budget. It was agreed to approach the Cabinet member for BANES planning (Cllr M.Macabe) with a formal question regarding Neighbourhood plan definition support. Clerk & Cllr.D.Griffin / Clerk to create draft, clerk will compose a letter to M.McCabe which will be from Chairman and Ward Councillor. The Clerk will publish the full Survey results onto the Parish Website.	 WS WS+DG WS
6137	**11. Reports from Committees** A report from the Young People Committee is shown in agenda item 12.	
6138	**12. Reports from Young People Committee**	

	It was reported that the committee met with Youth Connect and Lux. Key points: • Both organisations are popular with young people in the village, and both are now providing food. • The Parish Council financially supports both organisations, although they advised that they also get funding from other sources as to meet their escalating costs. • At the awards evening, it was pleasing to hear that a young local person received an award. • Contact has been made with a Midsomer Norton Parish Councillor regarding closer links about youth provision in the area.	
6139	**13. Progress report from Local Plan working group.** The Local Plan working group, circulated a draft response to the Local Plan to members for approval. This was agreed and submitted via the BANES website Local Plan portal within the deadline. Significant useful input had been received from SVRTV (Somer Valley Rural Towns & Villages) alliance group that covers many of the communities in the local area.	
6140	**14. Royal British Legion Act of Remembrance 8th November 2026** It was unanimously agreed to donate £40 for the purchase of a poppy wreath for the Timsbury branch of the Royal British Legion Act of Remembrance on Sunday 8th November 2026. Cllr Sharon Maslyn has been invited to lay the wreath on behalf of the Parish Council.	SM
6141	**15. Finance: to consider Parish Council expenditure since the last meeting.** This will be provided at the next December full council meeting	
6142	**16. Correspondence:** The Chairman had received and dealt with necessary correspondence ahead of the Meeting.	
6143	• **Matters of Interest and Information:** • Royal British Legion Act of Remembrance 8th November 2026 10:45am • Dedication event for the refurbished Church clock. St Mary's Church on Sunday 22 November at 3:30pm. • Carols in the Square with MN&R Silver Band – Monday 21st December 2026 at 6.30pm	

There being no further business the chairman closed the meeting at 20:50

Approved and signed as a correct record of the meeting:

Chairman: _____ **Date**: _____

The next Parish Council meeting is on Monday 7th December at 19:30 in the Myra Haywood Room, Conygre Hall, North Road.

For further information see http//timsburyparish.gov.uk