TIMSBURY NEIGHBOURHOOD PLAN STEERING GROUP
NOTES OF THE MEETING HELD ON TUESDAY 3rd FEBRUARY 2026

ITEM	NOTE	ACTION
PRESENT	Emma Adams, Paul Carroll, Amanda Constantinidi, Antony Constantinidi, Deborah Griffin, Jon Griffin, Jayne Langley, Dan Mogg, Shaun Stephenson-McGall, Dave Smith, Dave Watson, Sue Walker The group welcomed Alice Naish	
APOLOGIES	Jacqui Grainger, Ian Scarth, Lyn Heal	
UPDATE FROM PREVIOUS MEETING (06/01/26)	The Parish Council had reviewed the TOR, project plan and budget forecast. A range of questions had been raised including scope, resources, benefits. At the meeting on 02/02/26, the Parish Council agreed to proceed with making a Neighbourhood Plan. £12500 had been allocated in the 26/27 budget.	
PROGRESS AGAINST PROJECT PLAN	Many stage 1 actions had been completed (see above). Outstanding actions relating to internal communications (whatsapp, shared folder) will be picked up with the relevant folk. The PC would be contacted about a sponsored generic email address and a NP page on the website.	DG PC
NEXT STEPS (stage 2 of project plan)	(i) Review and collation of existing data Meeting to be arranged with George Blanchard, BANES, to understand the existing data that is available. Shaun referred to BANES strategic evidence base as a good starting point.	DG All
	(ii) Develop an approach to community engagement There was wide ranging discussion about who needed to be consulted, the best approach and what they might be asked. Dan, Dave S, Sue and Deborah will develop an outline approach to community engagement based on the ideas generated. High Littleton/Hallatrow to be contacted about how they used email to engage with the community especially young people. Any other suggestions should be passed onto Deborah.	 DM/DS/EA/DG DG All
	(iii) Working groups consider specialist topic The working groups will have an important role in understanding the data once available. Template for smaller communities producing a NP was circulated as a guide to the type of data and analysis needed. The group discussed when and how a vision/objectives is developed. To be revisited as part of engagement with community. It was noted that the BANES draft Local Plan would be out for comment in May with growth definitions and priorities	

	developed from consultation findings. This could change/adjust/influence/challenge/antagonise our thinking and way ahead. The group agreed that it would be positive for non-SG members to join meetings and contribute.	
	(iv) Commission Landscape Character Assessment Quotes had been provided by 3 suppliers. Dave W will do an initial assessment and we can then decide if further information is needed. The timing of the LCA will need to be considered along with the other data capture work. Shaun suggested cross referencing the LCA to CPRE guidance.	DW
AOB	(i) Mine water energy scheme Dan described the evidence around water-filled ex-coal mines being a source of abundant geo-thermal energy with the prospect of providing affordable, renewable, and local heating, directly benefiting communities formerly reliant on coal mining. Community energy is a consideration for a NP. The group agreed that Dan should find out more (including contacting BANES) and report back. (ii) Locality support There is the offer from Locality for a free scoping session for the NP. Deborah will circulate possible dates to maximise attendance. (iii) Communications An update on the NP will be provided in the Newsletter. This will include inviting interested folk to attend. (iv) Networking Shaun suggested it would be helpful to network with other local parishes who are/have developed a NP.	DM DG PC DG
DATE OF FUTURE MEETINGS	Third Tuesday of the month Next meeting is Tuesday 17th March at 7.30pm, Myra Hayward room, Conygre Hall.	All
GOOD IDEAS WITHOUT A HOME YET	What language do we use to describe the Neighbourhood Plan – Timsbury Future? Timsbury Plan? Consider sponsorship for the NP	