TIMSBURY NEIGHBOURHOOD PLAN STEERING GROUP
NOTES OF THE MEETING HELD ON TUESDAY 21st APRIL 2026

<table>
<tr><th>ITEM</th><th>NOTE</th><th>ACTION</th></tr>
<tr><td>PRESENT</td><td>Paul Carroll, Amanda Constantinidi, Antony Constantinidi, Deborah Griffin, Jon Griffin, Dan Mogg, Dave Watson</td><td></td></tr>
<tr><td>APOLOGIES</td><td>Emma Adams, Kathryn Ford, Jacqui Grainger, Jayne Langley, Shaun Stephenson-McGall, Alice Naish, Dave Smith, Sue Walker</td><td></td></tr>
<tr><td>UPDATE FROM PREVIOUS MEETING (08/04/26)</td><td>Deborah updated the group on the meeting with George Blanchard (BANES) on 10/04/26. The Local Plan is progressing and due to be presented to BANES Cabinet, 10/06/26. The Draft LP will be available late May/early June. Parish Councils will be notified when the consultation is live after the Cabinet meeting.

Deborah will follow up with Shaun on how the TPC Local Plan group will communicate and respond to this consultation.

Other related initiatives such as the Somer Valley Design Code and the Greener Places initiative were discussed and how these might complement/inform the NP.

Deborah confirmed that following discussion at TPC on 13/04/26, the NP Steering Group will continue to report directly to TPC, as per the TOR. In future, written reports will be provided for the TPC.</td><td>DG

DG</td></tr>
<tr><td>PROGRESS AGAINST PROJECT PLAN</td><td>The project is in stage 2 – gathering evidence and engaging the community.
Timelines have been developed for the project plan but these need to be re-adjusted once the impact of the Draft LP is clearer.</td><td>DG</td></tr>
<tr><td>NEXT STEPS (stage 2 of project plan)</td><td>(i) Develop an approach to community engagement
The group considered the various logos suggested as a visual identity for the NP project. Dan will develop the preferred logos taking account of the feedback. Thanks to the Visual Identity group for their work.

Dan and Deborah will meet to work up a costed approach to engagement and develop a draft survey.</td><td>DM

DM/DG</td></tr>
<tr><td></td><td>(ii) Review and collation of existing data
It was agreed that the Working Groups would be aligned to Scope as follows:

<table>
<tr><th>Working group</th><th>Scope</th><th>Members</th></tr>
<tr><td>Environment and Ecology</td><td>Natural environment and green spaces</td><td>Dave W (lead)
Sue
Jacqui
Alice (tbc)</td></tr>
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	Heritage, history, landscape and green spaces — Built environment and heritage — Paul (lead), Antony, Jon Planning, development and design — Housing (future need) — Shaun, Dan, Amanda Other steering group members will be invited to join one of the working groups if they wish. Deborah will share the links to the information sources plus guidance with the group leads. The leads will convene the working groups to consider the data, what it is telling us about Timsbury and what else do we need to know. Future meetings will be used to present the findings of particular groups. Simon de Beer (Radstock PC and lead of Radstock NP) will be invited to the next meeting to discuss their approach to Housing Needs Assessment.	DG Leads All DG
	(iii) Commission Landscape Character Assessment Jon has contacted the preferred LCA supplier about the quote for a LCA beyond May '26 and whether this is likely to change. The other 2 suppliers have been advised that we will not be proceeding with them and thanked for their submissions. In terms of timing, the group agreed that this can only be considered once the overall timeline for the NP project is clearer (see note on project plan).	JR
NEXT STEPS	Paul will draft an item for the June Newsletter (deadline – 16 May) Other key dates: Annual meeting – 27 April BANES Scrutiny Panel (to consider headline Draft LP) – 21 May	PC
AOB	Bath and West Community Energy have been contacted about the Mine Energy Scheme (for information at this stage)	
DATE OF FUTURE MEETING	Next meeting is Tuesday 19th May at 7.30pm, Myra Hayward room, Conygre Hall.	All
GOOD IDEAS WITHOUT A HOME YET	Consider sponsorship for the NP	