TIMSBURY NEIGHBOURHOOD PLAN STEERING GROUP
NOTES OF THE MEETING HELD ON WEDNESDAY 26th AUGUST 2026

ITEM	NOTE	ACTION
PRESENT	Helen Brunskill, Amanda Constantinidi, Antony Constantinidi, Kathryn Ford, Deborah Griffin, Jon Griffin, Jayne Langley, Dan Mogg, Alice Naish, Dave Watson, Sue Walker	
APOLOGIES	Paul Carroll, Jacqui Grainger	
UPDATE FROM PREVIOUS MEETING (21/07/26)	Deborah updated the group on developments since the previous meeting, including an update from George Blanchard on the Local Plan and indications that the housing supply figure will not be met. Timsbury Parish Council has agreed the release of funds for the survey and provided feedback on the survey design which Deborah had responded to. A number of communication items were suggested relating to the financial benefits of the NP as well as responding to the Waddeton planning application. Deborah will pick these up with Paul.	
PROGRESS AGAINST PROJECT PLAN	The current project plan was discussed with a recognition that certain activities could be started now/run in parallel with other activities. Deborah, Paul and Dave will meet to review the plan and identify how it could be progressed more swiftly now we are clearer on the progress of the working groups, the community engagement work and Landscape Character Assessment.	DG/DW/PC
NEXT STEPS (stage 2 of project plan)	**(i) Review and collation of existing data** **Natural environment and green spaces working group** An update was provided on the work to date including a survey of farmers seeking their views on farming in the local area. Funding for access to additional data is no longer required as an alternative data source had been identified. **Built environment and heritage working group** A Design Code (v8) has been developed. Thanks to Helen for creating this. Advice will be sought from BANES on how this can be incorporated in planning decisions in advance of the NP. This will be discussed with George Blanchard at the next meeting on 18 September. Opportunities for raising awareness of TDC with the PC Local Plan will be pursued by Deborah. Paul has commenced work on mapping the history of development in the village. Clarity will be needed on what further level of analysis is required in light of the Design Code.	Working Group DG Working Group

	Housing (future need) In the new LP, a housing needs assessment will be included which covers the whole district. This is based on forecasting and extrapolation and there is no specific data for Timsbury. The group agreed that a meaningful HNA for Timsbury would require a significant amount of evidence which would only be relevant at that point in time. Therefore the value would not warrant the resource input. It was agreed that this issue could be better be addressed as part of workshop/other (mid engagement stage) if identified as a key issue. A response was still awaited from SSMG who carried out a high level assessment as part of the LP Options consultation.	
	(ii) Landscape Character Assessment The preferred supplier has been asked to provide a revised proposal based on the specific needs of the Timsbury NP and the budget. This has been provided and meets the revised specification and within budget. The group agreed that the preferred supplier and revised proposal should be recommended for approval to the Timsbury Parish Council.	DW/DG
	(iii) Community engagement **Logo** The logo is now finalised taking account of feedback from the group. **Survey** The survey has been agreed by majority by the Parish Council as well as the release of funding for a paper version and online platform. Arrangements for artwork, print and online build will begin. Further thought will also be given to engaging stakeholders in the consultation exercise based on the stakeholder analysis carried out. **Survey roll out** Due to minor delays at design and approval stage, it was agreed the survey would be rolled out in mid September (rather than the start of the month), still closing at the end of the month. Messaging around the survey will be important to encourage completion. The project plan will be updated to reflect this.	DM/DG DG
NEXT STEPS	Key dates: 3 September – draft LP available 7 September – progress report to TPC 10 September – BANES Cabinet Deadline for Timsbury Letter. PC to draft an item. 18 September – meeting with George Blanchard	PC
AOB	None	
DATE OF FUTURE MEETING	Next meeting is Tuesday 29th September at 7.30pm,Myra Hayward room.	All