TIMSBURY NEIGHBOURHOOD PLAN STEERING GROUP
NOTES OF THE MEETING HELD ON
TUESDAY 27th OCTOBER 2026

ITEM	NOTE	ACTION
PRESENT	Helen Brunskill, Paul Carroll, Amanda Constantinidi, Antony Constantinidi, Deborah Griffin, Jon Griffin, Jacqui Grainger, Jayne Langley, Alice Naish, Dave Watson, Sue Walker The group welcomed Mark Foster and Richard Thomas (both members of TPC Local Plan Working Group)	
APOLOGIES	Kathryn Ford, Dan Mogg	
UPDATE FROM PREVIOUS MEETING (29/09/26)	TPC has been updated on the project plan and timelines. Opportunities will be sought to expedite the schedule and/or draw on NP evidence earlier in the process. Approval was given to a NP web-page within the Timsbury.org website although challenges remain on accessing the site. The survey has closed with 454 responses (133 digital, 321 paper). Meeting with George Blanchard has been postponed until November. Somer Valley Rural Towns and Villages Alliance has been formed. A collective response to the draft LP is being developed. A tour of Paulton Water Recycling Centre by the Natural Environment group and members of the SV etc Alliance has been carried out.	
PROGRESS AGAINST PROJECT PLAN	Progress remains on course at stage 2. It was agreed that TPC should be requested to formally write to BANES requesting how/if the NP timelines can be expeditated and if evidence produced (eg Design Code, LCA) can be used earlier in the process to inform decisions.	DG
NEXT STEPS (stage 2 of project plan)	**(i) Community engagement** Deborah and Dave provided an overview of the survey results. There was a 16.6% response rate and a range of quantitative and qualitative data gathered. The headline results will be presented to TPC on 2 November and subject to that, included in the Regulation 19 response. Paul, Dan and Deborah will meet to discuss how to present and communicate the results and plan for mid -engagement (focus on 'open day' on 23 January). Being able to create a NP webpage will be an important aspect of this.	DG DM/PC/DG

	Thanks to everyone who got the survey off the ground and landing safely. **(ii) Landscape Character Assessment** HDA has completed much of the background work and has an initial draft of the Character Areas which are currently being refined. HDA is hoping to coordinate the site visit with a similar study for Paulton parish. Consideration will need to be given to the Sensitivity Analysis and which sites to include. Deborah will ask HDA for the mapped Character Areas to inform this work as well as likely timescale. **(iii) Review and collation of existing data** **Natural environment and green spaces working group** The evidence base has been drafted and will be shared with the group shortly. This provides a useful template for the Built Environment WG. A SWOT analysis has been started and continues to be worked on. **Built environment and heritage working group** Work to document the evidence base is on course for the end of November. A template for the NP including appendices will be drafted and shared with the group so that work can continue on compiling and ordering the evidence. A record will also be developed of items for inclusion in the NP eg mitigation, community energy (hydro power).	DG DW Working group Working group *C/f from previous meeting* DG
FINANCES	**Expenditure to date:** No further costs incurred. TPC has confirmed that further expenditure does not require additional approval if within agreed budget.	
NEXT STEPS	Key dates: 30 October – reg 19 consultation closes 2 November – Progress report to TPC 12 November - Timsbury Letter deadline	 DG PC
AOB	None	
DATE OF FUTURE MEETING	Next meeting is Tuesday 24th November at 7.30pm, Jeff Slugget room.	All